

Terms of Reference: Consultant for MTBF/Programme Associate SPRSM

Project Name: Strengthening PRS Monitoring Project (SPRSMP), Finance Division

Government of Pakistan

Post Title: Consultant for MTBF/Programme Associate SPRSM

Duty Station: Islamabad

Posted on: February 13, 2012

Last Date to Apply: February 20, 2012

Background:

The PRSP Secretariat underpins the government's institutional mechanism for poverty monitoring. The PRSP Secretariat has been mandated with the overall lead in coordinating, monitoring, evaluating, and tracking the implementation of the PRSP; and reporting progress on anti-poverty public expenditures, intermediate social indicators, and final outcomes. A critical input in achieving the targets set out in the PRSP is the effective utilization of anti-poverty public expenditures.

The purpose of the Strengthening PRS Monitoring project is to strengthen institutional capacities for results-based monitoring and evaluation of poverty reduction strategies (PRS) and has the following three outputs:

1. Public spending and allocations in pro-poor sectors analysed reviewed and analysed through a gender lens to better understand the contribution and needs of men and women
2. Quality, collection, analysis and management of PRSP data improved at national and province levels
3. National engagement in PRSP monitoring mobilized through participatory processes

The support person will be required to perform following duties and deliverables:

Responsibilities and Deliverables:

- Determining the area where gender disaggregated targets data can be collected.
- Liaise closely with the MTBF core-teams in determining the areas where the gender disaggregated Targets data can be collected.
- Provide support to MTBF cell on preparation of Green book.
- Appraise MTBF core-teams on how to conduct a 'Gender Review'.
- Once the Spending Units send the data to concerned ministry, analyse the data and liaise with the Budget / P&D sections of each Ministry for further details / improving quality of data,
- Assist in compiling actual expenditures in pro-poor sectors from PIFRA/AGPRs monthly civil accounts with SPRSM team.
- Prepare handbook on GRB

- Gender analysis of public sector spending in PRSP sectors for PRSP progress reports.
- Assist in execution of various project activities of SPRSM.
- Assist in organizing different ongoing workshops/trainings of SPRSM.
- Assist in maintaining effective communications with all federal and provincial team members.
- Assist SPRSM team in conducting GAPA & GABA.
- Assist SPRSM team in conducting PSIA's.
- Draft end of workshop reports, briefs, minutes of the meeting as and when required
- Any other task assigned by the National Project Manager.

Qualification:

The candidate should have Masters Degree in Social Sciences or Business Administration.

Supervision:

The support person will work under the guidance and supervision of the National Project Manager.

Please send your CV to:

The National Project Manager
Strengthening PRS Monitoring Project
3rd Floor, Federal Bank for Cooperatives Building
G-5/2, Islamabad.

or

Email to: sprsm.jobs@gmail.com